

POWHATAN COMMUNITY SERVICES ASSOCIATION
Swimming Pool Rules and Regulations

I. GENERAL

The purpose of these Rules and Regulations is to provide an environment in which all residents can enjoy themselves in a safe and pleasant atmosphere. These Rules and Regulations can be modified at any time by a majority vote of the Pool Committee with the concurrence of the PCSA Board of Directors.

Any complaints concerning the operation of the facilities should be presented to the Pool Manager.

A General curfew on the use of the property, ground, and parking lot will be in effect between 9:00 PM and 6:00 AM.

Attendance limits for the swim pool (TBD).

II. POOL MEMBERSHIP

Section A - Types of Membership:

There shall be three types of memberships in the swimming pool; **Family Membership, Couple Membership, Single Membership and Non-Owner Residents in PCSA.**

- Charter Members are those members of PCSA who joined the pool prior to May 15, 2000.
- Family Memberships are those households consisting of three or more members.
- Couple Memberships are those households consisting of two members.
- Single Memberships are those households consisting of no more than one member.
- Non-Owner Resident Members are those households living in a PCSA property who has paid the initiation fee or whose property owner (PCSA Member) has paid the initiation fee for the property.

Section B – Dues Structure:

The initial fee is a one time non-refundable assessment. Annual fees are also non-refundable.

- **Family Membership**
 - Initiation Fee: \$400. For new families if joining within 30 days of closing on residence.
 - Initiation Fee: \$500. For existing PCSA members who join after May 15, 2000 and for new families who join after 30 day grace period.
 - Annual Fee: \$300. The annual fee will be reviewed yearly by the Swimming Pool Committee and adjusted as required with the concurrence of the PCSA Board of Directors. Special discounts on the annual fee will be provided to Charter Members as determined by the Swimming Pool Committee with the concurrence of the PCSA Board of Directors.
- **Couple Membership**
 - Initiation Fee: \$400. For new members joining within 30 days of closing on residence.
 - Initiation Fee: \$500. For existing PCSA members who join after May 15, 2000 and for new families who join after 30 day grace period.
 - Annual Fee: \$220. The annual fee will be reviewed yearly by the Swimming Pool Committee and adjusted as required with the concurrence of the PCSA Board of Directors. Special discounts on the annual fee will be provided to Charter Members as determined by the Swimming Pool Committee with the concurrence of the PCSA Board of Directors.
- **Single Membership**
 - Initiation Fee: \$400. For new members joining within 30 days of closing on residence.
 - Initiation Fee: \$500. For existing PCSA members who join after May 15, 2000 and for new families who join after 30 day grace period.

POWHATAN COMMUNITY SERVICES ASSOCIATION

Swimming Pool Rules and Regulations

- Annual Fee: \$110. The annual fee will be reviewed yearly by the Swimming Pool Committee and adjusted as required with the concurrence of the PCSA Board of Directors. Special discounts on the annual fee will be provided to Charter Members as determined by the Swimming Pool Committee with the concurrence of the PCSA Board of Directors.
- **Non-Owner Residents in PCSA**
 - Memberships will be extended to those families or individuals who are not members of the PCSA but who reside in the PCSA.
 - Initiation Fee: \$500. Paid by the PCSA member (ie Lot Owner), or by the Non-Owner Resident.
 - Annual Fee: \$300. Annual fee will be reviewed yearly by the Swimming Pool Committee and adjusted as required with the concurrence of the PCSA Board of Directors.

Section C - Conditions and Prerequisites of Membership:

Applicants

An applicant for swimming pool membership must be a member in good standing of the PCSA or a non-owner resident of Powhatan Secondary. An application for membership must be accompanied by payment of established fees and dues. Membership may be maintained by compliance with the swimming pool rules and regulations. Residents moving in after Aug 1 of the current season and joining pool will be eligible for a discount of one-half of annual dues.

Termination

Members must abide by the swimming pool rules and regulations, and pay all fees when due. The Swimming Pool Committee reserves the authority to terminate memberships upon 15 days written notice for failure to pay fees or failure to abide by pool rules.

III. Swimming Pool Committee

Section A - Powers and Duties:

1. In addition to the powers conferred upon the committee by the PCSA Board of Directors, the pool committee shall have the following authority and powers:

a. To coordinate with the PCSA Board of Directors of the terms and conditions controlling membership in the swimming pool, to establish standards criteria, fees, and geographical limitations governing eligibility for membership in the swimming pool. To make, alter or amend swimming pool rules and policies consistent with the purpose and objectives of both the swimming pool, the PCSA, and for the safety and well being of others.

b. To require the Chairman to appoint with the advice of the PCSA Board of Directors such committees as are necessary and helpful for the sound and proper administration of the swimming pool, and to define the duties and authorities of such committees.

c. To provide oversight and to administer penalties for violations of the Swimming Pool Rules and Regulations and other rules as may be established. Penalties determined by the Committee may include suspension of pool use and other privileges, assessment of damage fees not to exceed actual repair or replacement, and terminations for non-payment of fees, restitution, or violation of Swimming Pool Rules.

d. To make or authorize the purchase of services, material and supplies and to contract in the name of the swimming pool for whatever may be reasonably required for the operation and maintenance of the swimming pool and its property and assets, with the budgetary approval of the PCSA Board of Directors.

POWHATAN COMMUNITY SERVICES ASSOCIATION

Swimming Pool Rules and Regulations

- e. To establish, modify and/or discontinue any programs conducted at the swimming pool, where in their discretion such action is either desirable, necessary or expedient.
- f. To propose to the PCSA Board of Directors improvements on the property related to the swimming pool when to do so is consistent with the safety, objectives and the welfare of the swimming pool and its members.
- g. To submit an annual budget for the operation and maintenance of the swimming pool to the PCSA Board of Directors, upon a date established by the Board.

Section B – Composition and Duties of Committee:

1. Committee Members. The Swimming Pool Committee shall consist of family or couple members who are also members in good standing of both the PCSA and the Swimming Pool. The Swimming Pool Committee shall consist of the following members:

- a. The Swimming Pool Committee Chair is responsible for
 - 1. Oversight of the operation and maintenance of the pool.
 - 2. Overseeing the enforcement of pool rules and regulations and performance of pool staff.
 - 3. Reporting to the PCSA Board of Directors on the status of the pool and its operation, and any events of special importance.
- b. Swimming Pool Committee Vice-Chair: Assists and advises the Chair, assumes the duties of the Chair in the event of the absence of the Chair.
- c. Swimming Pool Membership/Social Committee Chair: Chairs the committee responsible for:
 - 1. Promoting the pool and pool activities to the PCSA community and to pool members.
 - 2. Schedules the pool for private parties and functions.
 - 3. Works with the PCSA Social Committee for PCSA community pool functions and events.
- d. Treasurer: The Treasurer is responsible for:
 - 1. Maintenance of a checking account for pool funds to which all fees and other revenues will be deposited, and from which all pool disbursements shall be made. Each monthly statement shall be reconciled promptly. At least annually, the monthly statements, cancelled checks, deposit slips and all pertinent documentation shall be submitted to the PCSA Board for audit. Such audit shall be conducted whenever the person of Treasurer changes.
 - 2. Tracking pool expenditures versus budgeted expenditures.
 - 3. Preparing paychecks for pool staff.
 - 4. Assisting the Chair and Vice-Chair in the preparation and accounting of pool budgets.
- e. Swim Team Representative (If Applicable):
- f. Two At-Large Representatives who shall be elected from among the PCSA Swimming Pool membership.

IV. Pool Personnel

Section A – Pool Manager:

- 1. The manager and/or lifeguards are in complete authority and every person who uses the pool, bath facilities and other buildings, shall abide by his/her instructions. The lifeguards are required to report infractions of the rules to the manager.
- 2. If, in the manager's opinion, any person is acting in such a manner as to endanger his/her own, or any other person's safe enjoyment of the pool, the manager or lifeguard may eject such persons immediately.

POWHATAN COMMUNITY SERVICES ASSOCIATION

Swimming Pool Rules and Regulations

3. Abusive language or profanity will not be tolerated and persons using such language may be ejected from the swimming pool and its surrounding area.
4. The manager will report repeat violators of the rules to the Chair of the swimming pool committee.
5. The manager shall receive suggestions and complaints from pool members and either resolve them or bring them to the attention of the committee. Members having complaints should register such complaints with the manager or a member of the swimming pool committee.
6. The manager may recommend to the Committee suspension of pool privileges for members who fail to comply with the Swimming Pool Rules and Regulations, ordinary safety, and consideration of others.
7. The Manager may close the pool at any time due to breakdown, weather or other operational difficulties, and at the discretion of the manager.

Section B – Lifeguards

1. While on duty, the lifeguard will give his/her full attention to the supervision of the pool area.
2. The Manager shall supervise the lifeguards and post their duties in the vicinity of the pool.

V. Guest Policy

Section A - Nonmembers residents of the PCSA area

Non-pool members who are members of the PCSA will not be permitted as guests at any time except for:

1. promotional periods which may be designated by the swimming pool committee
2. private pool parties if non-members are invited guests of the member sponsoring the party.

Section B - Guest Fees

1. The fee for each guest is \$2 per person. No fee is charged for children under the age of six (6).
2. Pool members will not be charged a guest fee for the first ten guests per season. Each day that a guest uses the pool is a pool visit.

Section C - Guest Admittance and Suspension

1. Pool members must accompany their guests and must register them upon entering the pool enclosure. On a provided guest form, members must supply the full name of guest, the guest's address and member's name.
2. Any guest who is admitted under fraudulent circumstances will not be admitted to the pool for the remainder of the season. Furthermore, any member who signs in an unauthorized guest will be suspended from the pool for ten (10) days for the first offense and will receive a letter of warning from the swimming pool committee. A second offense will result in suspension from the pool for the rest of the season.

VI. Pool Rules

The PCSA Swimming Pool outdoor facilities include the children's wading pool that graduates to a *depth of one and one-half feet* and a 25 meter, six lane pool with a depth ranging from approximately *three feet* in the shallow end to approximately *five feet* in the deep end.

POWHATAN COMMUNITY SERVICES ASSOCIATION

Swimming Pool Rules and Regulations

Section A - Health and Safety

1. At the discretion of the Manager or lifeguard, admission shall be refused to anyone with skin abrasions, infectious sores, colds, coughs, inflamed eyes or wearing bandages.
2. No glass containers of any kind are allowed in the pool area.
3. No diving, running, pushing, wrestling, water spouting, or other undue disturbance are allowed in or about the pool. Nerf ball playing may be allowed only at the discretion of the manager or lifeguard.
4. At the discretion of the Manager or lifeguard, swimming aids and life jackets may be permitted in the pool.
5. No pets will be allowed in the pool area.
6. No wheeled vehicles other than baby carriages or wheelchairs will be allowed in the pool area.
7. Children under 16 years of age will clear the pool ten (10) minutes of every hour for a rest period. The lifeguards will control this time. Only adults will be permitted to be in the pool during this time period.
8. Children under two (2) years of age may be taken into the main pool by a parent during rest period.
9. Children ten (10) years of age and under must be accompanied in the pool enclosure by a responsible person who is at least 15 years old.
10. All children are subject to a basic swimming test, at the discretion of the manager or lifeguards, before being allowed into the pool unaccompanied by an adult.
11. Only bathing suits are to be worn in the pool.
12. Any member or guest using narcotics or distributing such will immediately be removed from the pool or pool area and authorities will be notified.
13. Radios and other audio equipment are not allowed in the pool enclosure unless they are used with ear phones. (Radios may be used in the pool office and at pool parties.)
14. Absolutely no diving will be permitted in any pool.
15. First aid supplies and life saving equipment are to be made available by the Manager and lifeguards at all times of pool use.
16. Pool and Life Guard Duty Hours will be determined by the swimming pool committee and posted.
17. The Swim Team Committee and the Manager will determine weekly swim team practice hours.
18. The Manager or Life Guards are authorized to close the pool any time because of lightning, contamination, high chlorine content, or any other reason for the health and safety of the members and guests.
18. Spitting, nose blowing, etc. in the water is not allowed.
19. Interference with lifeguards on duty is not allowed.
20. Bicycles, roller blades, or skateboards are not allowed in the pool enclosure
21. Smoking is not permitted inside the pool enclosure.

POWHATAN COMMUNITY SERVICES ASSOCIATION
Swimming Pool Rules and Regulations

22. Infants who are not toilet trained must wear tight fitting rubber/plastic pants.
23. Children six years and older are not permitted in the wading pool. No climbing or standing is allowed on the wading pool separation wall. Adults with infants/small children who use the wading pool must take PRIMARY responsibility for their children.

Section B – Member and Guest Responsibilities

1. No person will be allowed in pool or pool area until financial obligations have been met.
2. Members and guests are responsible for their children. Lifeguards must be attentive to pool safety, and cannot be babysitters.
3. All persons using the pool do so at their own risk. The swimming pool and the PCSA are not responsible for any accident or injury in connection with such use.
4. The Association is not responsible for any loss of money or other property by members or their guests.
5. The cost of any damage to pool property will be charged to the responsible pool member. Members are responsible for the actions of their guests.
6. Each member or guest is responsible for keeping the grounds clean.

Section C - Food and Refreshment

1. No alcoholic beverages will be permitted in the pool area or surrounding property unless by prior approval of the swimming pool committee.
2. Food and nonalcoholic beverages will be allowed in the pool area but must be away from the swimming pool proper. This restriction will pertain to items such as gum as well.

Section D - Pool Facilities

1. The bathhouse, pool and recreation area is for the use of all Members and their guests. All persons are requested to use these facilities wisely and to keep them clean and presentable.
2. Swimming Pool property (including tables, chairs, and decorative items) are not to be borrowed, or removed from the premises without explicit permission from the Pool Committee.

VII. Admission to the Pool

1. Each person MUST register upon entering the pool area in the register located at the pool attendant stand.
2. Children ten years old or younger must be accompanied by a person 15 years or older. Pool staff are not babysitters. The privilege of any child to be at the pool without specific adult supervision is probationary. Lack of swimming ability or routine good behavior may result in the suspension of the individual's privilege.

IX. Pool Parties

POWHATAN COMMUNITY SERVICES ASSOCIATION

Swimming Pool Rules and Regulations

1. Members must submit a pool party request to the Manager or Pool Committee Chairman at least one week prior to the intended date.
2. Party sponsors are responsible for obtaining at least two life guards from the Swimming pool staff for parties. (Note: parties with less than 10 guests need only one guard.) Sponsors are required to pay pool lifeguards an agreeable amount for their services.
3. A responsible adult representing any group using the pool facilities for parties shall sign a liability release form.
4. A fee will be determined by the Swimming Pool Committee for private parties.
5. Food and beverages must be removed from the premises immediately following the function.
6. The Sponsoring Member is responsible for ensuring that all rules and regulations are adhered to.
7. Chaperons are required for functions for minors under the age of 21 years.
 - One chaperon shall be present for every ten minors.
 - All chaperons must be present 15 minutes before the function begins and remain until all participants have left the grounds.
8. The sponsor of the party is responsible for leaving the facility clean and in good condition