

Powhatan Secondary
Architectural and Land Preservation Board (ALPB)

c/o Berkeley Realty Property Management
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PROJECT APPLICATION FOR ALPB APPROVAL**
(To be submitted a minimum of 30 days in advance of project "start date")

A. PROPERTY OWNER: Name: _____
Address: _____
Section/Lot Number: _____
Home Telephone: _____

B. PROJECT DETAILS. On a scaled plot plan of your property [*preferably a copy of the survey that you received at closing*], show the location of the proposed action relative to your house and other existing construction. On a separate paper(s), describe **in detail** the proposal for which you are seeking approval [e.g., for a picket or "shadow-box" fencing, show an elevation or a picture of the specific type fence you desire, height, etc. ... and for a deck, sunroom, or similar new/modified construction **ALSO PROVIDE AN ELEVATION VIEW so that ALPB members may better visualize what the proposal will look like**].

C. CONTRACTOR [if any]: Name: _____
Address: _____
Tel. No.: _____

ACKNOWLEDGMENT:

I have read this application, and the ALPB Handbook which are incorporated herein by this reference, and I understand and agree to the terms and conditions of the Association's review of my application, plans, and specifications, as stated therein. I further agree that if this application is approved, the improvement shall be completed in compliance with the approved plans and specifications and **all work must be completed within ninety (90) days of the approval date of this application. Please notify the Association Manager upon completion. I also acknowledge that no construction is permitted until written approval is received from the ALPB.**

I submit this Application and attached plans for review by the **ALPB**. I understand that building permits for these improvements may be required and the cost of any permits and the responsibility for obtaining said permits and subsequent County inspections will be the responsibility of the undersigned. I acknowledge that architectural approval is not intended to be, nor shall it be considered, a substitute for approval by the necessary and appropriate County agencies.

(signature of applicant)

E. SUBMISSION DATA: Submitted by Owner on _____
(date)

****PROJECT ... to include such items as a new or modified deck or sun room; any fencing; exterior painting (if it will change any existing color); modification of driveway; erection/placement of dog houses/pens; construction of storage building; major landscaping (especially any action that would modify existing drainage patterns).**

