

## Policy on Multi-Use Building Meeting Room Rental Fees

- effective July 1, 2009 -

- I. Policy Statement:** *PCSA* has a meeting room with bathroom facility on the second floor of our *Multi-Use Building*. The room is heated and air-conditioned and is ample for a group of 15 or less [has four 6' tables and 16 chairs. Originally intended as the only meeting space before the Clubhouse was constructed, its use now is directed more towards those who do not need a kitchen facility, have only a small group and prefer a lesser fee than the Clubhouse. The *PCSA* Board of Directors has adopted the following policy for use of this room:
- II. Activities and Corresponding Fees.** User fees are based on the category of the requesting group and will follow the table below. Any request for exemption will be referred to and decision made by the *PCSA* President ... as also the case in which some desired use of the facility could have a detrimental impact on its maintenance.

<u>Nature of Function/Activity</u>	<u>Fee(s)</u>	<u>Security Deposit</u>
1. Group benefiting our community's youth [such as Cub Scouts, Brownies, Boy Scouts, Girl Scouts when the sponsor is a <i>PCSA</i> member in good standing and a majority of the participants are from Powhatan Secondary. *	<b>NO FEE</b>	<b>\$25 (keys)</b>
2. Children's Birthday Parties or Similar Activity. Renter must be a <i>PCSA</i> member in good standing .	<b>\$10 minimum for four hour period</b>	<b>\$25</b>
3. <i>Non-Commercial</i> Activity. This use envisions a group whose sponsor is a <i>PCSA</i> member in good standing and the activity is "nonthreatening" to the facility [e.g., small water-color painting group]	<b>\$10 minimum for four hour period</b>	<b>\$25</b>
4. <i>Commercial</i> Activity (function for which there is pecuniary gain to the user). This use envisions a group (such as an Art Class) whose teacher/director is a <i>PCSA</i> member in good standing, the activity is "non-threatening" to the facility, but is a function that would preferably be conducted in this building as opposed to the Clubhouse. Such commercial use requires that the renter have commercial liability insurance, has added <i>PCSA</i> as certificate holder, and will have his/her insurance company send a copy of the document to <i>PCSA</i> .	<b>\$20 minimum for separate class length of 2-3 hours; \$5/hr for each additional class hour beyond three hours</b>	<b>\$25</b>

\* The *PCSA* Board of Directors will maintain and publish a list of these groups that the Board believes warrant free use of the Multi-Use Building and the conditions/restrictions attached to each decision